



Shriram Shikshan Sanstha's

Shamrao Patil Institute of Ayurved Research Centre & Hospital, Paniv

Tal-Malshiras, Dist-Solapur-413113

Email – sphrcpaniv@gmail.com web - <https://sphpaniv.org.in>

Instt.Code-AYU0846

SCHEDULE XX-B(As per MSR 1st May 2024) Minimum essential requirements for hospital staff

| Serial number | Designation or category of employee | Number of posts required as per bed strength | | | | Available | Deficiency |
|--|---|--|---------|---------|-----------|-----------|------------|
| | | 60 | 100 | 150 | 200 | | |
| Administrative zone | | | | | | | |
| 1. | Medical director (principal or dean or director) | | | | | | |
| 2. | Medical superintendent | 01 | 01 | 01 | 01 | 1 | |
| 3. | Deputy medical superintendent | 01 | 01 | 02 | 02 | 1 | |
| 4. | Administrator | 01 | 01 | 02 | 02 | 1 | |
| 5. | Consultants | Teachers of clinical Dept. | | | | 7 | |
| 6. | Resident medical officer including emergency medical officer | 02 | 03 | 04 | 05 | 2 | |
| 7. | Matron or nursing superintendent | 01 | 01 | 01 | 01 | 1 | |
| 8. | Assistant matron (for day and night shifts) | 2 (1+1) | 3 (2+1) | 4 (2+2) | 5 (3+2) | 2 | |
| 9. | Office superintendent | 1 | 1 | 1 | 1 | 1 | |
| 10. | Clerks and accountants | 1 | 2 | 3 | 4 | 1 | |
| 11. | Store keeper | 01 | 01 | 01 | 01 | 1 | |
| 12. | Multi tasking Staff | 3 | 3 | 4 | 4 | 3 | |
| Note: Modern medical staff (presence not mandatory for inspection or visitation) | | | | | | | |
| 13. | Anaesthesiologist | Part time | | | | 1 | |
| 14. | Pathologist | Part time | | | | 1 | |
| 15. | Radiologist | Part time | | | | 1 | |
| Reception and Registration | | | | | | | |
| 16. | Receptionist cum telephone operator (graduation with computer knowledge and communication skills) (for all shifts. At least one shall be present per shift) | 3 | 4 | 4 | 4 | 3 | |
| 17. | Registration and billing clerks (graduation with computer knowledge) | 1 | 2 | 3 | 4 | | |
| 18. | Medical record technician (qualified or trained) | 1 | 1 | 1 | 1 | 1 | |
| 19. | Public relation officers | Optional As Required | | | | | |
| Out Patient Department Zone: | | | | | | | |
| 20. | Nursing staff (one each for atyayika, Shalya and Prasuti and Streeroga) | 3 | 3 | 3 | 5 (1+2+2) | 3 | |
| 21. | Aya | 3 | 3 | 3 | 5 | 3 | |
| Dispensary | | | | | | | |
| 22. | Pharmacist (qualified Ayurveda pharmacist or 12 th standard passed with training) | 2 | 2 | 3 | 4 | 2 | |
| 23. | In-charge (Bachelor of Ayurvedic Medicine and Surgery or Bachelor of Pharmacy Ayurveda or Master of Pharmacy Ayurveda) | 1 | 1 | 1 | 1 | 1 | |
| Diagnostic Zone | | | | | | | |
| 24. | Lab technician (diploma in medical laboratory technology) | 2 | 2 | 3 | 4 | 2 | |
| 25. | Lab attendant (minimum 10 Standard passed) | 1 | 1 | 2 | 3 | 1 | |
| 26. | X-ray technician (qualified) | 1 | 1 | 1 | 1 | 1 | |
| 27. | Dark room assistant (in case of non-digital x-ray) | 1 | 1 | 1 | 1 | 1 | |

| | | | | | | | |
|---|--|---------|---------|----------|----------|---|--|
| 28. | ECG (electro-cardio-gram) technician | 1 | 1 | 2 | 2 | 1 | |
| 29. | Nursing staff for ultrasound sonography and electrocardiogram | 1 | 1 | 1 | 1 | 1 | |
| 30. | Microbiologist (MSc microbiology) | 1 | 1 | 1 | 1 | 1 | |
| 31. | Lab assistant for microbiology | 1 | 1 | 2 | 2 | 1 | |
| In-Patients Zone | | | | | | | |
| | Medical In-Patients Section | | | | | | |
| 32. | Nursing staff (one for ten beds) | 4 | 6 | 9 | 12 | 4 | |
| 33. | Ayah (one for twenty beds) | 2 | 3 | 5 | 6 | 2 | |
| 34. | Resident medical officer (one for thirty beds) – Bachelor of Ayurvedic Medicine and Surgery | 2(1+1) | 2(1+1) | 2(1+1) | 2(1+1) | 2 | |
| | Surgical In-Patients Section | | | | | | |
| 35. | Nursing staff (one for ten beds) | 3 | 4 | 6 | 8 | 3 | |
| 36. | Ayah (one for twenty beds) | 2 | 2 | 3 | 4 | 2 | |
| 37. | Resident surgical officer(one for thirty beds) Bachelor of Ayurvedic Medicine and Surgery | 2(1+1) | 2(1+1) | 2(1+1) | 2(1+1) | 2 | |
| Procedural Management Zone | | | | | | | |
| | Panchakarma | | | | | | |
| 38. | Nursing staff | 1 | 1 | 2 | 2 | 1 | |
| 39. | Cook for preparation room | 1 | 1 | 2 | 2 | 1 | |
| 40. | Therapists (male and female) | 4 (2+2) | 8 (4+4) | 12 (6+6) | 16 (8+8) | 4 | |
| 41. | House officer or clinical registrar or senior resident- Bachelor of Ayurvedic Medicine and Surgery preferably with Master of Business Administration in hospital administration. | 1 | 1 | 1 | 1 | 1 | |
| 42. | Clerk cum receptionist | 1 | 1 | 1 | 1 | 1 | |
| Operation Theatre | | | | | | | |
| 43. | Nursing staff | 1 | 2 | 3 | 4 | 1 | |
| 44. | Operation theatre attendants | 2 | 3 | 4 | 5 | 2 | |
| 45. | Anushastra karma technician (12 th standard passed with biology) trained | 1 | 1 | 2 | 2 | 1 | |
| Labour Room including Prasuti and Stri rog procedural room | | | | | | | |
| 46. | Nursing staff | 3 | 3 | 6 | 6 | 3 | |
| 47. | Ayah (one per shift) | 3 | 3 | 3 | 3 | 3 | |
| Kriyakalpa | | | | | | | |
| 48. | Kriyakalpa therapists | 2 | 2 | 4 | 4 | | |
| Physiotherapy | | | | | | | |
| 49. | Physiotherapist | 1 | 1 | 1 | 1 | 1 | |
| 50. | Attendant or ayah | 1 | 1 | 1 | 1 | 1 | |
| Yoga | | | | | | | |
| 51. | Yoga demonstrator | 1 | 1 | 1 | 1 | 1 | |
| Services Zone | | | | | | | |
| | Pathya – Diet Section | | | | | | |
| 52. | In-charge (Bachelor of Ayurvedic Medicine and Surgery or Master of Science in Ayurveda Dietetics) | 1 | 1 | 1 | 1 | 1 | |
| 53. | Pathya cooks | 2 | 2 | 3 | 4 | 2 | |
| 54. | Multi-tasking staff | 2 | 2 | 3 | 4 | 2 | |
| Central sterilization | | | | | | | |
| 52. | Nursing staff | 1 | 1 | 1 | 1 | 1 | |
| 53. | Aya | 1 | 1 | 1 | 1 | 1 | |
| Note: Public relations officers, multi-tasking staff, housekeeping, maintenance staff, security, drivers may be appointed or outsourced as required. | | | | | | | |